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| **Attendance** |
| * Nadine Marchand (principal), Melanie Buckley (vice-principal), Wendy Scinski (PHSD Trustee), Marnie Hoetmer (chair), Jolene Lawrence (secretary), Donna Moore (vice-chair), Michelle Rigney (director), Philip Petkau (director), Jantea Vandervelde (director), Kerri Lesyk (director), Shawna Wieler, Jennifer Olsen, Jesslyn Smith (teacher), Tara Thue (teacher)
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| 1. **Call to order, Welcome, & Introductions**
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| * Chair, Marnie Hoetmer, called the meeting to order at 7:04pm
* Chair, Marnie Hoetmer, welcomed everyone
* Introductions of attendees were made
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| 1. **Approval of the Agenda**
 | **Action** |
| * Michelle Rigney
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| 1. **Approval of the Minutes from the Oct 16/19 Meeting**
 | **Action** |
| * Donna Moore
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| 1. **Old Business**
 | **Action** |
| 1. **Council and Enhancement Recruitment Campaign**

No new parents have responded to the notice that went out in most of the classroom newsletters. 1. **Upcoming Events**
2. Winterfest: classes will be decorating Christmas trees. They will be lining the sidewalk leading up to the school for the Christmas program on Dec 12. Trees will be going up after Dec 1. Teachers can get their classes to decorate them with crafted decorations. Parents can vote for the best tree at the Christmas concerts on Dec 12.
3. Christmas Store (Dec 2-5): Jantea Vandervelde & Shawna Wieler have most everything ready for this event. Michelle Rigney will help set up. Teachers will be running the store and handling all the money.
4. ASCA (Alberta School Council’s Association) Conference dates are April 25 & 26, 2020 in Edmonton.
 | 1. If any parents have recommendations on how to get more parents involved, let us know.
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| 1. **Administration Report & School Highlight**
 | **Action** |
| See attached report for details.1. Budget Implications
2. Vaping presentation and school rules
3. Sleeping Beauty
4. Tree of Warmth
5. Food bank & Toy Donation
6. Christmas Concert Dec 12 @ 1:30 & 6:30pm. It was suggested that for the 6:30 performance, the school children enter through the boot room @ 6:15, leaving the main doors for just the general public entry.
7. Jr High Potluck & Christmas celebration
8. PAT report

Additions:* A Library club has been started. They currently have around 40 students involved.

**School Highlight:**Jesslynn: reported on the Senior Buddies program in her classroomTara Thue: * Science 5: Tara shared the weather instruments that the Grade 5’s have made.
* House Leagues: groups of K-9 students that meet on Friday’s when the students are at school. This builds school community by allowing students from all grades to mingle and work together, making them more comfortable with each other. Tara shared the circle mosaics that the House League groups have recently made.
 | * The school is looking for parent volunteers to help in the library. Contact Mallory and Melanie for any more details.
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| 1. **New Business**
 | **Action** |
| 1. SCETF (School Council Engagement Taskforce) survey on vaping
2. Bringing in an author or illustrator to support literacy. Suggestions include Sigmund Brouwer, Georgia Graham, Marty Chan, or an Inuit storyteller. Enhancement society has allotted up to $800 to do this. There is a grant available through the Young Authors Society that we can consider for next year.
3. Workshops to highlight first nations, metis, and Inuit culture.
4. Christmas meal: community donations of potatoes & turkeys; Sue will prepare. We need parents to help set up the gym for this as well as serve this meal. The classes will be scheduled to go through the gym in groups so that we can accommodate the whole school.
5. Ham & Turkey Bingo and pie auction on Nov 29/19. This is to raise funds for the sports program. Anyone is welcome to donate pies.
 | 1. Marnie will submit the survey from our school based on the information gathered.
2. Anyone can submit any ideas they have on this.
3. Continue to brainstorm this.
4. Get a date to teachers & recruit parent volunteers.
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| 1. **Enhancement Society Update**
 | **Action** |
| 1. DFS Fundraiser was a success. Grade 2 won the ice cream party.
2. A branded canopy for school events has been purchased.
3. Pizza days/sales have been going well. There will be none in Dec; will start up again in January.
4. Stawnichy’s fundraiser planned for before Easter.
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| 1. **Pembina Hills School Division Trustee Update**
 | **Action** |
| See attached report for details.1. Council of School Councils Meeting
2. Enrolment
3. Trustee Keough resignation
4. Ward review: each school council is to set aside time in Jan or Feb to discuss this.
5. School year calendar for 2020-2021 has been set. Start date Sept 2nd; end June 25th
6. School Dispute Resolution (External Communication Protocol)
7. Choice in Education Act
8. Tobacco & Smoking Prevention Act
9. Alberta School Association Fall General Meeting
10. Budget details
 | 4) We will do the Ward Review at our January meeting.7) An online survey about this needs to be completed by Dec 6.8) Online survey to be completed by Nov 29. |

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| 1. **Date of Next Meeting**
 | **Action** |
| * January 15, 2020 @ 7pm
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| 1. **Adjournment**
 |  **Action** |
| Meeting was adjourned at 9:03pm. |  |

Minutes submitted by: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Jolene Lawrence

Minutes approved by: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_